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| **E:\IKVD_darbs\VISC_projekts_8_5_2\Europass_un_modular_projekts_2018\EUROPASS_PIELIKUMI_Aktualie\2_EUROPASS_pielik_jauns_form_ar_shana\Aktualais_no_2020_maija\Europass-Full-Colour-Brand-Mark.png** | Certificate supplement(\*) | http://upload.wikimedia.org/wikipedia/commons/thumb/8/84/Flag_of_Latvia.svg/125px-Flag_of_Latvia.svg.pngLatvia |

Series of the Certificate \_\_\_\_\_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_\_\_\_\_

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| **1. Title of the Certificate(1)** |
| ☐ Apliecība par profesionālo pamatizglītību☐ Profesionālās kvalifikācijas apliecībaProfesionālā kvalifikācija: **Koksnes materiālu apstrādātājs** |
| (1) in the original language |

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| **2. Translated title of the Certificate(2)** |
| ☐ Certificate of vocational initial education☐ Certificate of professional qualificationProfessional qualification: **Woodworker**\*\*  |
| (2)If applicable. This translation has no legal status. |

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| **3. Profile of competences** |
| A woodworker carries out auxiliary work in the pre-processing, further processing and finishing of wood under specialist supervision; finishes non-mechanised wood materials, assembles and packages wood products, makes blanks and parts from solid wood and wood-based panel materials.Has acquired the competences required to perform the following professional duties and tasks:3.1. Compliance with labour protection requirements:− use equipment, power tools and hand tools in accordance with safety requirements;− use appropriate work clothing and personal protective equipment;− observe safety signals and signs;− observe electrical and fire safety regulations;− comply with environmental protection requirements.3.2. Familiarisation with the work task and preparation of the workplace:− familiarise oneself with the drawing;− familiarise oneself with the technological map;− identify the compliance of the raw materials with the accompanying documentation and for further processing;− organise one's workplace.3.3. Mechanical and non-mechanical working of wood or wood-based panel materials under qualified specialist supervision:− ensure that the equipment, power tools and hand tools are ready to start work;− insert the workpiece into the machine;− use auxiliary and protective equipment and monitor its condition;− carry out mechanical processing of wood;− make simple wood products; − glue workpieces and parts; − apply non-mechanised chemical wood preservatives. 3.4. Maintenance of equipment, power tools and hand tools: − carry out routine maintenance work on equipment, power tools and hand tools; − report damage to equipment, power tools and hand tools to the person responsible; − keep an eye on the wear of cutting tools or abrasive materials; − monitor the condition of auxiliary and protective equipment. Additional competences:* *<<To be completed by the education institution>>;*
* *...;*
* *...;*
* *...*
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| **4. Employment opportunities in line with the professional qualification(3)** |
| Work in carpentry workshops, woodworking and furniture manufacturing companies. |
| (3) If possible |
| **5. Description of the Certificate** |
| **Name and status of the body issuing the Certificate** | **National authority providing recognition of the Certificate** |
| *<<Full name, address, telephone number, website address; e-mail address of the issuing body. Legal status of the issuing body>>* | Ministry of Education and Science of the Republic of Latvia, website: [*www.izm.gov.lv*](http://www.izm.gov.lv) |
| **Level of the Certificate****(national or international)** | Grading scale/Grade attesting fulfilment of the requirements |
| State-recognised document, corresponding to the second level of the Latvian Qualifications Framework (LQF level 2) and the second level of the European Qualifications Framework (EQF level 2). | A mark of at least "average - 5" in the vocational qualification examination(using a 10-point scale). |
| **Access to the next level of education** | **International treaties or agreements** |
| Certificate of vocational initial education and/or a certificate of vocational training enables further education at LQF level 3/ EQF level 3. | *<<If applicable. To be completed by the education institution in case international treaties or agreements provide for the issue of additional certificates. If not applicable, delete comment>>* |
| **Legal basis** |
| Vocational Education Law (Section 6) |

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| **6. Means of obtaining the Certificate** |
| ☐Formal education:☐ Full-time☐ Full-time (work-based training)☐ Part-time | ☐Education acquired outside the formal education system |
| **Total duration of training\*\*\*** (hours/years) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **A: Description of the vocational training received** | B: Percentage of total (100%) programme | C: Duration (hours/weeks) |
| Part of the education programme completed in the education institution | *<<Indicate the amount (%) of the programme completed on the premises of the education institution>>* | *<<Indicate the amount (in hours or training weeks) of the programme completed on the premises of the education institution>>* |
| Part of the education programme completed in workplace internship, including work-based training | *<<Indicate the amount (%) of the programme completed outside the premises of the education institution,**i.e. practical training in enterprises, workplace internships, work-based training>>* | *<<Indicate the amount (in hours or training weeks) of the programme completed outside the premises of the education institution,**i.e. practical training in enterprises, workplace internships, work-based training>>* |
| \*\*\* Applicable to formal education.**Further information available at:**[*www.izm.gov.lv*](http://www.izm.gov.lv)[*https://registri.visc.gov.lv/profizglitiba/nks\_stand\_saraksts\_mk\_not\_626.shtml*](https://registri.visc.gov.lv/profizglitiba/nks_stand_saraksts_mk_not_626.shtml)**National Information Centre:**National Europass Centre in Latvia, [*http://www.europass.lv/*](http://www.europass.lv/) |