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Series of the Certificate \_\_\_\_\_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_\_\_\_\_

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| **1. Title of the Certificate(1)** |
| ☐ Diploms par profesionālo vidējo izglītību  ☐ Profesionālās kvalifikācijas apliecība  Profesionālā kvalifikācija: **Kuģa pavārs** |
| (1) in the original language |

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| **2. Translated title of the Certificate(2)** |
| ☐ Diploma of vocational secondary education  ☐ Certificate of professional qualification  Professional qualification: **Ship Cook\*\*** |
| (2) If applicable. This translation has no legal status. |

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| **3. Profile of competences** |
| A ship cook calculates the amount of products necessary for catering the ship crew, prepares and designs dishes, taking into consideration the requirements of the ship crew, principles of balanced nutrition and cultural pecularities in multinational ship crews, organises and manages the work of the galley and the service staff, observes the requirements of personal and food hygiene, labour protection, maritime safety, environmental protection and binding national and international laws and requlations and good maritime practice.  Has acquired the cook's occupation and additional competences for performance of the following professional duties and tasks:  3.1. Ensuring of catering on the ship:   * to prepare a list for ordering of necessary food products and galley accessories (hereinafter – supplies); * to prepare a menu according to the work mode on the ship; * to prepare dishes by rationally using food supplies available on the ship and observing the requirements of food hygiene; * to ensure catering process on the ship.   3.2. Taking care of safety of the ship and people, and prevention of pollution of maritime environment caused by ships:   * to observe the requirements of binding laws and regulations, as well as health and labour protection principles on the ship; * to observe the work organisation procedure of the ship; * to use professional English during performance of job duties; * to observe the requirements for prevention of pollution of maritime environment; * to act appropriately in emergency situations on the ship.   Additional competences:   * <<To be completed by the education institution>>; * *...;* * *...;* * *...* |

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| **4. Employment opportunities in line with the professional qualification(3)** |
| To work on Latvian ships or ships with flags of other countries in international navigation, provided that the ship cook is certified according to the requirements of national laws and regulations on certification of seafarers. |
| (3) If possible |

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| **5. Description of the Certificate** | |
| **Name and status of the body issuing the Certificate** | **National authority providing recognition of the Certificate** |
| *<<Full name, address, telephone number, website address; e-mail address of the issuing body.* *Legal status of the issuing body>>* | Ministry of Education and Science of the Republic of Latvia, website: *www.izm.gov.lv* |
| **Level of the Certificate**  **(national or international)** | Grading scale/Grade attesting fulfilment of the requirements |
| State-recognised document, corresponding to the fourth level of the Latvian Qualifications Framework (LQF level 4) and the fourth level of the European Qualifications Framework (EQF level 4). | A mark of at least "average - 5" in the professional qualification examination (using a 10-point scale). |
| **Access to the next level of education** | **International treaties or agreements** |
| Diploma of vocational secondary education enables further education at LQF level 5/ EQF level 5 or LQF level 6/ EQF level 6. | *<<If applicable.* *To be completed by the education institution in case international treaties or agreements provide for the issue of additional certificates. If not applicable, delete comment>>* |
| **Legal basis** | |
| Vocational Education Law (Section 6) | |

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| **6. Means of obtaining the Certificate** | | | |
| ☐ Formal education:  ☐ Full-time  ☐ Full-time (work-based training)  ☐ Part-time | | ☐ Education acquired outside the formal education system | |
| **Total duration of training\*\*\*** (hours/years) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **A: Description of the vocational training received** | B: Percentage of total (100%) programme | | C: Duration (hours/weeks) |
| Part of the education programme completed in the education institution | *<<Indicate the amount (%) of the education programme completed on the premises of the education institution>>* | | *<<Indicate the amount (in hours or training weeks) of the education programme completed on the premises of the education institution>>* |
| Part of the education programme completed in workplace internship, including work-based training | *<<Indicate the amount (%) of the education programme completed outside the premises of the education institution,*  *i.e. practical training in enterprises, workplace internships, work-based training>>* | | *<<Indicate the amount (in hours or training weeks) of the education programme completed outside the premises of the education institution,*  *i.e. practical training in enterprises, workplace internships, work-based training>>* |
| \*\*\* Applicable to formal education.  **Further information available at:**  [*www.izm.gov.lv*](http://www.izm.gov.lv)  [*https://visc.gov.lv/profizglitiba/stand\_saraksts\_mk\_not\_626.shtml*](https://visc.gov.lv/profizglitiba/stand_saraksts_mk_not_626.shtml)  **National Information Centre:**  National Europass Centre in Latvia, [*http://www.europass.lv/*](http://www.europass.lv/) | | | |