|  |  |  |
| --- | --- | --- |
| E:\IKVD_darbs\VISC_projekts_8_5_2\Europass_un_modular_projekts_2018\EUROPASS_PIELIKUMI_Aktualie\2_EUROPASS_pielik_jauns_form_ar_shana\Aktualais_no_2020_maija\Europass-Full-Colour-Brand-Mark.png | Certificate supplement(\*) |  http://upload.wikimedia.org/wikipedia/commons/thumb/8/84/Flag_of_Latvia.svg/125px-Flag_of_Latvia.svg.pngLatvia |

Series of the Certificate \_\_\_\_\_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| **1. Title of the Certificate(1)** |
| ☐ Atestāts par arodizglītību☐ Profesionālās kvalifikācijas apliecībaProfesionālā kvalifikācija: **Kokapstrādes iekārtu operators** |
| (1) in the original language |

|  |
| --- |
| **2. Translated title of the Certificate(2)** |
| ☐ Certificate of vocational basic education☐ Certificate of professional qualificationProfessional qualification: **Woodworking machine operator\*\*,****Woodworking equipment operator\*\*\*** |
| (2) If applicable. This translation has no legal status. |

|  |
| --- |
| **3. Profile of competences** |
| A woodworking machine operator sets up the equipment for a specific operation and carries out pre-processing, further processing and finishing of wood at a specific stage of the work, maintains hand tools, assembles and repairs simple wood products.Has acquired the competences required to perform the following professional duties and tasks:3.1. Compliance with labour protection requirements: − check that woodworking machines comply with safety requirements; − use appropriate work clothing and personal protective equipment; − observe safety signs and signals; − observe electrical and fire safety regulations; − comply with environmental protection requirements. 3.2. Familiarisation with the work assignment and technical documentation: − familiarise oneself with the drawing; − familiarise oneself with the technological map; − determine the type of treatment required for the work assignment; − determine the suitability of the raw materials for the work assignment. 3.3. Preparation of woodworking machines and workplace: − check woodworking machines for suitability to start work; − install and set up protective and auxiliary devices; − asses the suitability of the raw materials for the work assignment; − prepare the workplace; − set up wood-cutting tools.3.4. Mechanical processing of wood or wood-based panel materials: − determine and set the mechanical processing mode; − insert workpieces into the machine; − monitor the operation of auxiliary devices, protective devices and other technological equipment during mechanical processing; − carry out mechanical processing of wood. 3.5. Performing control measurements:− use a template; − select measuring instruments and other technical means for carrying out control measurements; − perform the production of control parts; − carry out routine inspection of the part in accordance with the drawing and technical documentation; − adjust the technological process. 3.6. Maintenance of woodworking machines: − keep woodworking machines clean and in working order; − monitor the wear and condition of wood-cutting tools or abrasives; − monitor the condition of auxiliary and protective equipment; − carry out maintenance on woodworking machines in accordance with its work schedule. Additional competences:* *<<To be completed by the education institution>>;*
* *...;*
* *...;*
* *...*
 |

|  |
| --- |
| **4. Employment opportunities in line with the professional qualification(3)** |
| Work independently or in a team with other professionals in woodworking companies and furniture factories. |
| (3) If possible |

|  |
| --- |
| **5. Description of the Certificate** |
| **Name and status of the body issuing the Certificate** | **National authority providing recognition of the Certificate** |
| *<<Full name, address, telephone number, website address; e-mail address of the issuing body.* *Legal status of the issuing body>>* | Ministry of Education and Science of the Republic of Latvia, website: [*www.izm.gov.lv*](http://www.izm.gov.lv) |
| **Level of the Certificate****(national or international)** | Grading scale/Grade attesting fulfilment of the requirements |
| State-recognised document, corresponding to the third level of the Latvian Qualifications Framework (LQF level 3) and the third level of the European Qualifications Framework (EQF level 3). | A mark of at least "average - 5" in the vocational qualification examination(using a 10-point scale). |
| **Access to the next level of education** | **International treaties or agreements** |
| Certificate of vocational basic education or secondary education enables further education at LQF level 4/ EQF level 4. | *<<If applicable.* *To be completed by the education institution in case international treaties or agreements provide for the issue of additional certificates. If not applicable, delete comment>>* |
| **Legal basis** |
| Vocational Education Law (Section 6) |

|  |
| --- |
| **6. Means of obtaining the Certificate** |
| ☐ Formal education:☐ Full-time☐ Full-time (work-based training)☐ Part-time | ☐ Education acquired outside the formal education system |
| **Total duration of training\*\*\*\*** (hours/years) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **A: Description of the vocational training received** | B: Percentage of total (100%) programme  | C: Duration (hours/weeks) |
| Part of the education programme completed in the education institution | *<<Indicate the amount (%) of the programme completed on the premises of the education institution>>* | *<<Indicate the amount (in hours or training weeks) of the programme completed on the premises of the education institution>>* |
| Part of the education programme completed in workplace internship, including work-based training | *<<Indicate the amount (%) of the programme completed outside the premises of the education institution,**i.e. practical training in enterprises, workplace internships, work-based training>>* | *<<Indicate the amount (in hours or training weeks) of the programme completed outside the premises of the education institution,**i.e. practical training in enterprises, workplace internships, work-based training>>* |
| **\*\*\*\*** Applicable to formal education.**Further information available at:**[*www.izm.gov.lv*](http://www.izm.gov.lv)[*https://visc.gov.lv/profizglitiba/stand\_saraksts\_mk\_not\_626.shtml*](https://visc.gov.lv/profizglitiba/stand_saraksts_mk_not_626.shtml)**National Information Centre:**National Europass Centre in Latvia, [*http://www.europass.lv/*](http://www.europass.lv/) |