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Series of the Certificate \_\_\_\_\_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_\_\_\_\_

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| **1. Title of the Certificate(1)** |
| ☐ Diploms par profesionālo vidējo izglītību  ☐ Profesionālās kvalifikācijas apliecība  Profesionālā kvalifikācija: **Elektrotehniķis** |
| (1) in the original language |

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| **2. Translated title of the Certificate(2)** |
| ☐ Diploma of vocational secondary education  ☐ Certificate of professional qualification  Professional qualification: **Electrician\*\*, Electrical Engineering Technician\*\*,**  **Electro-technician** |
| (2) If applicable. This translation has no legal status. |

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| **3. Profile of competences** |
| An electrician independently plans and organises the installation of high-voltage, medium-voltage, low-voltage power transmission lines (PTL) and equipment under supervision. Plans, organises and carries out electrical installation work on high-voltage, medium-voltage and low-voltage power transmission lines (PTL) and equipment, ancillary work necessary for installation, electrical and non-electrical inspections, technical and operational servicing of electrical equipment, fault detection, monitoring and repair of electrical equipment.  Has acquired the competences required to perform the following professional duties and tasks:  3.1. Planning the work to be done:   * understand the work assignment and organise the workplace; * gather the information needed to carry out the work assignment; * perform electrical calculations to plan resources; * establish a work schedule; * coordinate the work schedule.   3.2. Organisation of work to be done:   * create a material-technical base; * prepare estimates for the work; * organise own work; * organise the work of subordinates; * prepare and maintain work documents.   3.3. Compliance with labour protection requirements:   * receive a briefing; * conduct a briefing; * supervise the electrical staff and the workplace under one's control; * carry out work in compliance with labour protection regulations and requirements.   3. 4. Carrying out work in the workplace (electrical equipment):   * design simple basic electrical solutions; * draw up installation diagrams, according to the principle diagrams, for work on electrical equipment; * carry out installation of electrical wiring; * perform fitter work; * carry out electrical installation work using hand and power tools; * take electrical and other measurements; * set up and check the parameters of the electrical equipment; * determine defects in electrical equipment; * remedy defects found; * monitor electrical equipment.   3.5. Compliance with employment legislation, labour and environmental protection requirements:  − comply with the organisation's internal rules and regulations;  − provide first aid if necessary;  − comply with the instructions on labour protection, electrical safety and fire safety;   * use personal and collective protective equipment; * prepare the workplace for safe work;   − comply with ergonomic requirements;  − comply with environmental protection requirements;  − engage with stakeholders.  Additional competences:   * *<<To be completed by the education institution>>;* * *...;* * *...;* * *...* |

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| **4. Employment opportunities in line with the professional qualification(3)** |
| Work for companies in different sectors (fields) or as a self-employed or sole trader. |
| (3) If possible |

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| **5. Description of the Certificate** | |
| **Name and status of the body issuing the Certificate** | **National authority providing recognition of the Certificate** |
| *<<Full name, address, telephone number, website address; e-mail address of the issuing body.* *Legal status of the issuing body>>* | Ministry of Education and Science of the Republic of Latvia, website: *www.izm.gov.lv* |
| **Level of the Certificate**  **(national or international)** | Grading scale/Grade attesting fulfilment of the requirements |
| State-recognised document, corresponding to the fourth level of the Latvian Qualifications Framework (LQF level 4) and the fourth level of the European Qualifications Framework (EQF level 4). | A mark of at least "average - 5" in the vocational qualification examination (using a 10-point scale). |
| **Access to the next level of education** | **International treaties or agreements** |
| Diploma of vocational secondary education enables further education at LQF level 5/ EQF level 5 or LQF level 6/ EQF level 6. | *<<If applicable.* *To be completed by the education institution in case international treaties or agreements provide for the issue of additional certificates. If not applicable, delete comment>>* |
| **Legal basis** | |
| Vocational Education Law (Section 6) | |

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| **6. Means of obtaining the Certificate** | | | |
| ☐ Formal education:  ☐ Full-time  ☐ Full-time (work-based training)  ☐ Part-time | | ☐ Education acquired outside the formal education system | |
| **Total duration of training\*\*\*** (hours/years) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **A: Description of the vocational training received** | B: Percentage of total (100%) programme | | C: Duration (hours/weeks) |
| Part of the education programme completed in the education institution | *<<Indicate the amount (%) of the education programme completed on the premises of the education institution>>* | | *<<Indicate the amount (in hours or training weeks) of the education programme completed on the premises of the education institution>>* |
| Part of the education programme completed in workplace internship, including work-based training | *<<Indicate the amount (%) of the education programme completed outside the premises of the education institution,*  *i.e. practical training in enterprises, workplace internships, work-based training>>* | | *<<Indicate the amount (in hours or training weeks) of the education programme completed outside the premises of the education institution,*  *i.e. practical training in enterprises, workplace internships, work-based training>>* |
| \*\*\* Applicable to formal education.  **Further information available at:**  [*www.izm.gov.lv*](http://www.izm.gov.lv)  [*https://visc.gov.lv/profizglitiba/stand\_saraksts\_mk\_not\_626.shtml*](https://visc.gov.lv/profizglitiba/stand_saraksts_mk_not_626.shtml)  **National Information Centre:**  National Europass Centre in Latvia, [*http://www.europass.lv/*](http://www.europass.lv/) | | | |