|  |  |  |
| --- | --- | --- |
|  | Supplement to vocational qualification certificate(\*) |  http://upload.wikimedia.org/wikipedia/commons/thumb/8/84/Flag_of_Latvia.svg/125px-Flag_of_Latvia.svg.pngLatvia |

Series of vocational qualification certificate \_\_\_\_\_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| **1. Title of the vocational qualification certificate(1)** |
| ☐ Atestāts par arodizglītību☐ Profesionālās kvalifikācijas apliecībaProfesionālā kvalifikācija: **Lopkopis** |
| (1) in the original language |

|  |
| --- |
| **2. Translation of the title of the vocational qualification certificate(2)** |
| ☐ A certificate of vocational basic education☐ A vocational qualification certificateVocational qualification: **Livestock Keeper\*\***  |
| (2) If applicable. This translation has no legal status. |

|  |
| --- |
| **3. Competence profile** |
| A livestock keeper feeds and cares for animals, groups, selects and chooses animals, prepares animals for production and harvests the produce. Assesses the health status of animals, performs simple non-medical operations and administers first aid as directed by a veterinarian.Has acquired the competences required to perform the following professional duties and tasks:3.1. Work organisation: - keep records of work done, time worked and materials used; - report on the purchase of materials needed to make the products. 3.2. Performing daily tasks in a livestock farm: - inspect and maintain the facilities; - care for and feed livestock; - carry out daily observation of livestock and record events; - store, use and maintain the equipment necessary for the work of a livestock keeper. 3.3. Preparing livestock production: - obtain quality products from livestock; - implement and report on the restocking process in accordance with the company's procedures; - record productivity figures and report on changes. 3.4. Storage and preparation of livestock products for marketing: - prepare livestock for marketing; - prepare livestock products for storage and marketing. 3.5. Organising environmental protection measures: - comply with environmental protection rules when managing manure; - comply with the requirements for the movement of forage and the storage of raw materials for forage production; - comply with environmental protection requirements when working with machinery and equipment; - sort and store waste generated during the course of work. 3.6. Organising labour protection measures: - observe occupational safety when working with livestock; - observe personal and industrial hygiene requirements, and ensure the cleanliness of production areas and the environment; - comply with labour protection and fire safety requirements; - comply with the rules on the use of protective equipment, hygiene products, chemicals and biologically active substances; - use personal and collective protective equipment when working in conditions that are harmful to health; - comply with the rules governing the operation and use of machinery and equipment; - observe road safety rules on and off the farm.Additional competences:* *<<To be completed by the education institution>>;*
* *...;*
* *...;*
* *...*
 |

|  |
| --- |
| **4. Employment opportunities in line with the vocational qualification(3)** |
| Work in a company that breeds livestock, or as a self-employed person or sole trader. |
| (3) If possible |

|  |
| --- |
| **5. Description of the document certifying vocational qualification** |
| **Name and status of the body issuing the vocational qualification certificate** | **National authority providing recognition of the vocational qualification certificate** |
| *<<Full name, address, telephone number, website address; e-mail address of the issuing body.* *Legal status of the issuing body>>* | Ministry of Education and Science of the Republic of Latvia, website: [*www.izm.gov.lv*](http://www.izm.gov.lv) |
| **Level of the vocational qualification certificate****(national or international)** | Assessment scale/Assessment attesting fulfilment of the requirements |
| State-recognised document, corresponding to the third level of the Latvian Qualifications Framework (LQF 3) and the third level of the European Qualifications Framework (EQF 3). | A mark of at least "average - 5" in the vocational qualification examination (using a 10-point scale). |
| **Access to the next level of education** | **International treaties or agreements** |
| A certificate of vocational basic education or secondary education enables further education at LQF level 4/ EQF level 4. | *<<If applicable.* *To be completed by the education institution in case international treaties or agreements provide for the issue of additional certificates. If not applicable, delete comment>>* |
| **Legal basis** |
| Vocational Education Law (Section 6) |

|  |
| --- |
| **6. Means of obtaining the vocational qualification certificate** |
| ☐ Formal education:☐ Full-time☐ Full-time (work-based training)☐ Part-time | ☐ Education acquired outside the formal education system |
| **Total duration of training\*\*\*** (hours/years) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **A: Description of the vocational training received** | B: Percentage of total (100%) programme  | C: Duration (hours/weeks) |
| Part of the education programme completed in the education institution | *<<Indicate the amount (%) of the education programme completed on the premises of the education institution>>* | *<<Indicate the amount (in hours or training weeks) of the education programme completed on the premises of the education institution>>* |
| Part of the education programme completed in workplace internship, including work-based training | *<<Indicate the amount (%) of the education programme completed outside the premises of the education institution,**i.e. practical training in enterprises, workplace internships, work-based training>>* | *<<Indicate the amount (in hours or training weeks) of the education programme completed outside the premises of the education institution,**i.e. practical training in enterprises, workplace internships, work-based training>>* |
| \*\*\* Applicable to formal education.**Further information available at:**[*www.izm.gov.lv*](http://www.izm.gov.lv)[*https://visc.gov.lv/profizglitiba/stand\_saraksts\_mk\_not\_626.shtml*](https://visc.gov.lv/profizglitiba/stand_saraksts_mk_not_626.shtml)**National Information Centre:**National Europass Centre in Latvia, [*http://www.europass.lv/*](http://www.europass.lv/) |