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|  | Supplement to vocational qualification certificate(\*) |  http://upload.wikimedia.org/wikipedia/commons/thumb/8/84/Flag_of_Latvia.svg/125px-Flag_of_Latvia.svg.pngLatvia |

Series of vocational qualification certificate \_\_\_\_\_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_\_\_\_\_

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| **1. Title of the vocational qualification certificate(1)** |
| ☐ Atestāts par arodizglītību☐ Profesionālās kvalifikācijas apliecībaProfesionālā kvalifikācija: **Augkopis** |
| (1) in the original language |

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| **2. Translation of the title of the vocational qualification certificate(2)** |
| ☐ A certificate of vocational basic education☐ A vocational qualification certificateVocational qualification: **Crop Grower\*\*** |
| (2) If applicable. This translation has no legal status. |

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| **3. Competence profile** |
| A crop grower prepares and maintains the soil, sows, plants, tends, harvests, prepares and stores crops.Has acquired the competences required to perform the following professional duties and tasks:3.1. Organising and documenting the work:* keep records of work done, time worked and materials used;
* fill in the necessary documents for on-farm crop production;
* purchase the necessary materials to make the products.

3.2. Soil preparation for growing crops: * assess the physical and agrochemical properties of the soil;
* assess agro-climatic conditions;
* carry out soil improvement measures;
* fertilise crops;
* till the soil;
* maintain drainage systems.

3.3. Sowing, planting and caring for crops: * prepare seeds and planting material;
* sow and plant crops;
* carry out basic and supplementary fertilisation;
* carry out crop pest control;
* care for crops and improve their growing conditions.

3.4. Harvesting, pre-processing and storage: * harvest crops;
* carry out pre-processing of the harvest;
* store the harvest;
* prepare the produce for marketing and transport it.

3.5. Management of permanent grasslands: * improve and maintain permanent grasslands;
* establish pastures;
* improve and maintain pastures;
* prepare grass fodder.

3.6. Compliance with environmental protection measures: * comply with the principles and requirements of environmental protection when working with fertilisers and plant protection products;
* comply with environmental protection requirements when working with machinery and equipment;
* comply with environmental requirements for the storage of raw materials used in crop production;
* adhere to the principles of energy efficiency and economic management;
* collect waste generated during the course of work.

3.7. Taking safety precautions at work: * comply with labour protection requirements;
* obey traffic rules when cultivating crops;
* comply with fire safety requirements;
* use personal protective equipment when working in conditions that are harmful to health;
* observe personal and industrial hygiene requirements, and ensure the cleanliness of production areas and the environment;
* comply with the rules for operating machinery and equipment;
* comply with the rules on the storage and use of chemicals.

Additional competences:* *<<To be completed by the education institution>>;*
* *...;*
* *...;*
* *...*
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| **4. Employment opportunities in line with the vocational qualification(3)** |
| Work in a crop production company or as a self-employed person, or as a sole trader. |
| (3) If possible |

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| **5. Description of the document certifying vocational qualification** |
| **Name and status of the body issuing the vocational qualification certificate** | **National authority providing recognition of the vocational qualification certificate** |
| *<<Full name, address, telephone number, website address; e-mail address of the issuing body.* *Legal status of the issuing body>>* | Ministry of Education and Science of the Republic of Latvia, website: *www.izm.gov.lv* |
| **Level of the vocational qualification certificate****(national or international)** | Assessment scale/Assessment attesting fulfilment of the requirements |
| State-recognised document, corresponding to the third level of the Latvian Qualifications Framework (LQF 3) and the third level of the European Qualifications Framework (EQF 3). | A mark of at least "average - 5" in the vocational qualification examination (using a 10-point scale). |
| **Access to the next level of education** | **International treaties or agreements** |
| A certificate of vocational basic education or secondary education enables further education at LQF level 4/ EQF level 4. | *<<If applicable.* *To be completed by the education institution in case international treaties or agreements provide for the issue of additional certificates. If not applicable, delete comment>>* |
| **Legal basis** |
| Vocational Education Law (Section 6) |

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| **6. Means of obtaining the vocational qualification certificate** |
| ☐ Formal education:☐ Full-time☐ Full-time (work-based training)☐ Part-time | ☐ Education acquired outside the formal education system |
| **Total duration of training\*\*\*** (hours/years) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **A: Description of the vocational training received** | B: Percentage of total (100%) programme  | C: Duration (hours/weeks) |
| Part of the education programme completed in the education institution | *<<Indicate the amount (%) of the education programme completed on the premises of the education institution>>* | *<<Indicate the amount (in hours or training weeks) of the education programme completed on the premises of the education institution>>* |
| Part of the education programme completed in workplace internship, including work-based training | *<<Indicate the amount (%) of the education programme completed outside the premises of the education institution,**i.e. practical training in enterprises, workplace internships, work-based training>>* | *<<Indicate the amount (in hours or training weeks) of the education programme completed outside the premises of the education institution,**i.e. practical training in enterprises, workplace internships, work-based training>>* |
| \*\*\* Applicable to formal education.**Further information available at:**[*www.izm.gov.lv*](http://www.izm.gov.lv)[*https://visc.gov.lv/profizglitiba/stand\_saraksts\_mk\_not\_626.shtml*](https://visc.gov.lv/profizglitiba/stand_saraksts_mk_not_626.shtml)**National Information Centre:**National Europass Centre in Latvia, [*http://www.europass.lv/*](http://www.europass.lv/) |