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|  | Supplement to vocational qualification certificate(\*) | http://upload.wikimedia.org/wikipedia/commons/thumb/8/84/Flag_of_Latvia.svg/125px-Flag_of_Latvia.svg.pngLatvia |

Series of vocational qualification certificate \_\_\_\_\_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_\_\_\_\_

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| **1. Title of the vocational qualification certificate(1)** |
| ☐ Atestāts par arodizglītību  ☐ Profesionālās kvalifikācijas apliecība  Profesionālā kvalifikācija: **Augkopis** |
| (1) in the original language |

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| **2. Translation of the title of the vocational qualification certificate(2)** |
| ☐ A certificate of vocational basic education  ☐ A vocational qualification certificate  Vocational qualification: **Crop Grower\*\*** |
| (2) If applicable. This translation has no legal status. |

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| **3. Competence profile** |
| A crop grower prepares and maintains the soil, sows, plants, tends, harvests, prepares and stores crops.  Has acquired the competences required to perform the following professional duties and tasks:  3.1. Organising and documenting the work:   * keep records of work done, time worked and materials used; * fill in the necessary documents for on-farm crop production; * purchase the necessary materials to make the products.   3.2. Soil preparation for growing crops:   * assess the physical and agrochemical properties of the soil; * assess agro-climatic conditions; * carry out soil improvement measures; * fertilise crops; * till the soil; * maintain drainage systems.   3.3. Sowing, planting and caring for crops:   * prepare seeds and planting material; * sow and plant crops; * carry out basic and supplementary fertilisation; * carry out crop pest control; * care for crops and improve their growing conditions.   3.4. Harvesting, pre-processing and storage:   * harvest crops; * carry out pre-processing of the harvest; * store the harvest; * prepare the produce for marketing and transport it.   3.5. Management of permanent grasslands:   * improve and maintain permanent grasslands; * establish pastures; * improve and maintain pastures; * prepare grass fodder.   3.6. Compliance with environmental protection measures:   * comply with the principles and requirements of environmental protection when working with fertilisers and plant protection products; * comply with environmental protection requirements when working with machinery and equipment; * comply with environmental requirements for the storage of raw materials used in crop production; * adhere to the principles of energy efficiency and economic management; * collect waste generated during the course of work.   3.7. Taking safety precautions at work:   * comply with labour protection requirements; * obey traffic rules when cultivating crops; * comply with fire safety requirements; * use personal protective equipment when working in conditions that are harmful to health; * observe personal and industrial hygiene requirements, and ensure the cleanliness of production areas and the environment; * comply with the rules for operating machinery and equipment; * comply with the rules on the storage and use of chemicals.   Additional competences:   * *<<To be completed by the education institution>>;* * *...;* * *...;* * *...* |

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| **4. Employment opportunities in line with the vocational qualification(3)** |
| Work in a crop production company or as a self-employed person, or as a sole trader. |
| (3) If possible |

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| **5. Description of the document certifying vocational qualification** | |
| **Name and status of the body issuing the vocational qualification certificate** | **National authority providing recognition of the vocational qualification certificate** |
| *<<Full name, address, telephone number, website address; e-mail address of the issuing body.* *Legal status of the issuing body>>* | Ministry of Education and Science of the Republic of Latvia, website: *www.izm.gov.lv* |
| **Level of the vocational qualification certificate**  **(national or international)** | Assessment scale/Assessment attesting fulfilment of the requirements |
| State-recognised document, corresponding to the third level of the Latvian Qualifications Framework (LQF 3) and the third level of the European Qualifications Framework (EQF 3). | A mark of at least "average - 5" in the vocational qualification examination (using a 10-point scale). |
| **Access to the next level of education** | **International treaties or agreements** |
| A certificate of vocational basic education or secondary education enables further education at LQF level 4/ EQF level 4. | *<<If applicable.* *To be completed by the education institution in case international treaties or agreements provide for the issue of additional certificates. If not applicable, delete comment>>* |
| **Legal basis** | |
| Vocational Education Law (Section 6) | |

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| **6. Means of obtaining the vocational qualification certificate** | | | |
| ☐ Formal education:  ☐ Full-time  ☐ Full-time (work-based training)  ☐ Part-time | | ☐ Education acquired outside the formal education system | |
| **Total duration of training\*\*\*** (hours/years) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **A: Description of the vocational training received** | B: Percentage of total (100%) programme | | C: Duration (hours/weeks) |
| Part of the education programme completed in the education institution | *<<Indicate the amount (%) of the education programme completed on the premises of the education institution>>* | | *<<Indicate the amount (in hours or training weeks) of the education programme completed on the premises of the education institution>>* |
| Part of the education programme completed in workplace internship, including work-based training | *<<Indicate the amount (%) of the education programme completed outside the premises of the education institution,*  *i.e. practical training in enterprises, workplace internships, work-based training>>* | | *<<Indicate the amount (in hours or training weeks) of the education programme completed outside the premises of the education institution,*  *i.e. practical training in enterprises, workplace internships, work-based training>>* |
| \*\*\* Applicable to formal education.  **Further information available at:**  [*www.izm.gov.lv*](http://www.izm.gov.lv)  [*https://visc.gov.lv/profizglitiba/stand\_saraksts\_mk\_not\_626.shtml*](https://visc.gov.lv/profizglitiba/stand_saraksts_mk_not_626.shtml)  **National Information Centre:**  National Europass Centre in Latvia, [*http://www.europass.lv/*](http://www.europass.lv/) | | | |