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|  | Supplement to vocational qualification certificate(\*) | http://upload.wikimedia.org/wikipedia/commons/thumb/8/84/Flag_of_Latvia.svg/125px-Flag_of_Latvia.svg.pngLatvia |

Series of vocational qualification certificate \_\_\_\_\_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_\_\_\_\_

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| **1. Title of the vocational qualification certificate(1)** |
| ☐Atestāts par arodizglītību  ☐Profesionālās kvalifikācijas apliecība  Profesionālā kvalifikācija: **Elektroatslēdznieks** |
| (1) in the original language |

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| **2. Translation of the title of the vocational qualification certificate(2)** |
| ☐A certificate of vocational basic education  ☐A vocational qualification certificate  Vocational qualification: **Electrical Fitter** |
| (2)If applicable. This translation has no legal status. |

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| **3. Competence profile** |
| An electrical fitter carries out the installation, repair and operation of electrical equipment on the basis of appropriate documentation or under the supervision of a higher-qualified person; replaces and repairs electrical sub-assemblies within the scope of his/her competence.  Has acquired the competences required to perform the following professional duties and tasks:  3.1. Installation of electrical equipment:  - familiarise oneself with the work assignment to be carried out;  - familiarise oneself with the installation documentation;  - carry out conformity assessment of the equipment to be installed;  - assemble the necessary materials;  - choose the right tools and equipment for the work assignment;  - perform installation work;  - evaluate the quality of own work.  3.2. Repair of electrical equipment:  - inspect electrical equipment;  - detect visible damage;  - assess the damage;  - carry out simple repairs independently;  - carry out planned repairs in accordance with the technical documentation.  3.3. Carrying out basic electrical fitter tasks:  - read the drawing of the required part;  - choose the right fitting tools for the work assignment to be performed;  - make simple parts;  - carry out simple machining work on parts.  3.4. Carrying out ancillary work under the direction of a more highly qualified person:  - carry out specified work on electrical equipment;  - carrying out adjustments to electrical equipment;  - participate in the preparation of measurement work;  - take part in testing;  - repair complex damage.  3.5. Compliance with labor protection and fire safety:  - be familiar with the documentation governing occupational safety;  - comply with labour protection requirements;  - comply with fire safety requirements;  - use appropriate personal and collective protective equipment;  - prepare the workplace for safe work.  3.6. Compliance with environmental protection:  - familiarise oneself with the regulatory documents on environmental protection;  - observe storage and application of chemicals in accordance with the safety data sheet;  - sort the waste produced in the course of work;  - use environmentally friendly technologies.  Additional competences:   * *<<To be completed by the education institution>>;* * *...;* * *...;* * *...* |

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| **4. Employment opportunities in line with the vocational qualification(3)** | |
| Work in a business, is self-employed or is a sole trader. | |
| (3) If possible | |
| **5. Description of the document certifying vocational qualification** | |
| **Name and status of the body issuing the vocational qualification certificate** | **National authority providing recognition of the vocational qualification certificate** |
| *<<Full name, address, telephone number, website address; e-mail address of the issuing body. Legal status of the issuing body>>* | Ministry of Education and Science of the Republic of Latvia, website: [*www.izm.gov.lv*](http://www.izm.gov.lv) |
| **Level of the vocational qualification certificate**  **(national or international)** | Assessment scale/Assessment attesting fulfilment of the requirements |
| State-recognised document, corresponding to the third level of the Latvian Qualifications Framework (LQF 3) and the third level of the European Qualifications Framework (EQF 3). | A mark of at least "average - 5" in the vocational qualification examination (using a 10-point scale). |
| **Access to the next level of education** | **International treaties or agreements** |
| A certificate of vocational basic education or secondary education enables further education at LQF level 4/EQF level 4. | *<<If applicable. To be completed by the education institution in case international treaties or agreements provide for the issue of additional certificates. If not applicable, delete comment>>* |
| **Legal basis** | |
| Vocational Education Law (Section 6) | |

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| **6. Means of obtaining the vocational qualification certificate** | | | |
| ☐Formal education:  ☐ Full-time  ☐ Full-time (work-based training)  ☐ Part-time | | ☐Education acquired outside the formal education system | |
| **Total duration of training\*\*** (hours/years) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **A: Description of the vocational training received** | B: Percentage of total (100%) programme | | C: Duration (hours/weeks) |
| Part of the education programme completed in the education institution | *<<Indicate the amount (%) of the education programme completed on the premises of the education institution>>* | | *<<Indicate the amount (in hours or training weeks) of the education programme completed on the premises of the education institution>>* |
| Part of the education programme completed in workplace internship, including work-based training | *<<Indicate the amount (%) of the education programme completed outside the premises of the education institution,*  *i.e. practical training in enterprises, workplace internships, work-based training>>* | | *<<Indicate the amount (in hours or training weeks) of the education programme completed outside the premises of the education institution,*  *i.e. practical training in enterprises, workplace internships, work-based training>>* |
| **\*\*** Applicable to formal education.  **Further information available at:**  [*www.izm.gov.lv*](http://www.izm.gov.lv)  [*https://visc.gov.lv/profizglitiba/stand\_saraksts\_mk\_not\_626.shtml*](https://visc.gov.lv/profizglitiba/stand_saraksts_mk_not_626.shtml)  **National Information Centre:**  National Europass Centre in Latvia,[*http://www.europass.lv/*](http://www.europass.lv/) | | | |