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| **Description: E:\IKVD_darbs\VISC_projekts_8_5_2\Europass_un_modular_projekts_2018\EUROPASS_PIELIKUMI_Aktualie\2_EUROPASS_pielik_jauns_form_ar_shana\Aktualais_no_2020_maija\Europass-Full-Colour-Brand-Mark.png** | Supplement to a vocational qualification certifying document(\*) |  Description: http://upload.wikimedia.org/wikipedia/commons/thumb/8/84/Flag_of_Latvia.svg/125px-Flag_of_Latvia.svg.pngLatvia |

Vocational qualification certifying document serial \_\_\_\_\_\_\_\_\_\_\_\_ No.\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **1. Title of the vocational qualification certifying document(1)** |
| ☐ Diploms par profesionālo vidējo izglītību☐ Profesionālās kvalifikācijas apliecībaProfesionālā kvalifikācija: **Restaurācijas tehniķis***Specializācijas:***☐** ***Šķiedru materiālu restaurācijas tehniķis*****☐** ***Silikātmateriālu restaurācijas tehniķis*****☐ *Metāla izstrādājumu restaurācijas tehniķis*****☐ *Koka konstrukciju restaurācijas tehniķis*** |
| (1) in the original language |

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| **2. Translation of the title of the vocational qualification certifying document(2)** |
| ☐ A diploma of vocational secondary education☐ A vocational qualification certificateVocational qualification: **Conservation Technician** |
| (2) If necessary. This translation does not have a legal status. |

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| **3. Description of competences** |
| Conservation technician takes measurements, draws sketches, develops cost estimates, disinfects the object, carries out compensation of object losses and mechanical and chemical treatment of the object, participating in practical restoration/conservation works.Has acquired competences for performance of the following professional duties and tasks:☐ 3.1. Identifying of values of cultural heritage and observing of conservation basic principles:– to observe the cultural historical meaning of the object to be restored/conserved;– to observe the local peculiarities of the object to be restored/conserved in cultural historical context;– to preserve the cultural historical and documentary values of the object.☐ 3.2. Survey of the object to be restored:− to identify the historical research of the object to be restored/conserved and the surrounding situation;− to carry out photo recording of the object to be restored/conserved;− to take measurements of the objects to be restored/conserved;− to participate in mapping of the detected damage to the object to be restored/conserved.☐ 3.3. Organisation of the restoration work place:− to become acquainted with the restoration/conservation work task;− to participate in the selection of the methods for implementation of the restoration/conservation work task;− to set up the restoration/conservation work place;− to prepare appropriate materials and auxiliary materials for execution of the restoration/conservation task;− to maintain the tools and equipment necessary for the restoration/conservation work in working order.☐ 3.4. Object conservation and restoration:− to mark details of the object to be restored/conserved according to the work task;− to participate in dismantling of details of the object to be restored/conserved according to the work task;− to carry out gentle cleaning of the object to be restored/conserved;− to use the historical and traditional technologies for implementation of the restoration programme;− to participate in the objects restoration/conservation process under supervision of qualified restoration expert;− to participate in assembly works of details of the object to be restored/conserved;☐ 3.5. Documentation the conservation and restoration process:− to compile information on the previous restoration/conservation of the object;− to carry out description of restoration/conservation processes in the restorer's work log;− to carry out photo recording of each stage of restoration/conservation works;− to provide a summary of the work process in the restoration certificate.☐ 3.6. Implementation of the basic principles of professional activity:− to communicate in the official language;− to use the professional terminology in at least one foreign language;− to observe labour protection rules;− to observe norms of employment legal relations;− to use information and communication technology according to the included tasks;− to cooperate with customers and colleagues, observing the principles of general and professional ethics;− to apply basic principles of mathematics in the professional activity;− to observe requirements of environmental protection while working with compositions of chemical substances;− to use ergonomic work methods and appropriate equipment;− to observe preservation of cultural values while performing professional duties;− to perform work tasks according to the business principles;− to upgrade the professional qualification.*Specialization* *Conservation Technician of Fibre Materials:*☐ 3.7. Restoration/conservation of fibre materials:– to assess the restoration/conservation work task according to the fibre material object restoration programme;– to prepare the work place for restoration/conservation of fibre materials;– to prepare tools and equipment for restoration/conservation of fibre materials;– to prepare auxiliary materials for restoration/conservation of fibre materials;– to participate in the process of restoration/conservation of fibre materials under supervision of qualified restoration specialist;– to participate in preparation of the restored fibre material objects for storage, exhibition, transportation.*Specialization* *Conservation Technician of Silicate Materials:*☐ 3.8. Restoration/conservation of stone and other silicate materials:– to assess the restoration/conservation work task according to the restoration programme of stone and other silicate material objects;– to prepare the work place for restoration/conservation of stone and other silicate material products;– to prepare tools, equipment and auxiliary materials for restoration/conservation of stone and other silicate material products;– to prepare a stone and other silicate material object for restoration/conservation;– to participate in the process of restoration/conservation of stone and other silicate material objects under supervision of a qualified restoration specialist;– to apply a protective coating on stone and other silicate material object;– to prepare the restored/conserved object of stone and other silicate material product for appropriate storage or transportation.*Specialization Conservation Technician of Metal Products:*☐ 3.9. Restoration/conservation of metal products:– to assess the restoration/conservation work task according to the metal object restoration programme;– to prepare the work place for restoration/conservation of metal products;– to prepare tools, equipment and auxiliary materials for restoration/conservation of metal products;– to prepare a metal object for restoration/conservation;– to participate in the process of restoration/conservation of metal objects;– to apply protective coatings on a metal object;– to integrate the restored/conserved metal object into its historical location under supervision of qualified restoration specialist;– to prepare the restored/conserved metal object for appropriate storage or transportation.*Specialization* *Conservation Technician of Wooden Structures:*☐ 3.10. Restoration/conservation of wooden structures:– to assess the restoration/conservation work task according to the wooden structures restoration programme;– to prepare tools and machines for the specific restoration/conservation task;– to prepare a wooden structure for restoration/conservation;– to participate in the process of restoration/conservation of damaged wooden parts of building structures under supervision of qualified restoration specialist;– to restore joints of wooden structures;– to prepare a wooden structure for application of finishing layers;– to apply finishing layers on a wooden structure using traditional technologies;– to integrate materials derived from wood and other materials.Additional competences:– *<<Filled in by the education institution>>;*– *...;*– *...;*– *...* |

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| **4. Employment opportunities according to the vocational qualification(3)** |
| Working at restoration sites and/or workshops. |
| (3) If possible |

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| **5. Description of the vocational qualification certifying document** |
| **Name and status of the institution that has issued the vocational qualification certifying document** | **State institution that ensures recognition of the vocational qualification certifying document** |
| *<<Full name, address, phone No., website address; e-mail address of the document issuing institution.* *Legal status of the issuing institution>>* | The Ministry of Education and Science of the Republic of Latvia, website: [*www.izm.gov.lv*](http://www.izm.gov.lv/) |
| **Level of the vocational qualification certifying document****(national or international)** | Grading scale/Grade, which certifies fulfilment of requirements |
| Nationally recognised document, corresponding to the Level 4 of the Latvian Qualifications Framework (LQF 4) and the Level 4 of the European Qualifications Framework (EQF 4).  | The grade received in the vocational qualification exam not less than “satisfactory – 5”(the 10-point grading system is used). |
| **Access to the next education level** | **International contracts or agreements** |
| Diploma of vocational education allows to continue education in LQF 5/ EQF 5. or LQF 6/ EQF 6.  | *<<if applicable.* *Filled in by the education institution, if the concluded international contracts or agreements provide for issuance of additional certificates. Delete the comment, if not applicable>* |
| **Legal basis** |
| Vocational Education Law (Section 6). |

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| **6. Type of acquisition of the vocational qualification certifying document** |
| ☐ Formal education:☐ Full-time☐ Full-time (work environment-based studies)☐ Extramural studies | ☐ Education acquired outside the formal education system |
| **Total duration of studies\*\*** (hours/years) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **A: Description of the acquired vocational education** | B: Percentage of full (100%) programme  | C: Duration (hours/weeks) |
| Part of the education programme acquired at the education institution | *<<Enter the volume (%) of the education programme acquired in classrooms of the education institution>>* | *<<Enter the volume (hours or study weeks) of the education programme acquired in classrooms of the education institution>>* |
| Part of the education programme acquired in internship at a workplace, incl., work environment-based studies | *<<Enter the volume (%) of the education programme acquired outside classrooms of the education institution,**i.e., practical studies at a company/-ies, internship at a workplace, work environment-based studies>>* | *<<Enter the volume (hours or study weeks) of the education programme acquired outside classrooms of the education institution,**i.e., practical studies at a company/-ies, internship at a workplace, work environment-based studies>>* |
| \*\*Applicable to acquired formal education.**Additional information:**[*www.izm.gov.lv*](http://www.izm.gov.lv/)[*https://registri.visc.gov.lv/profizglitiba/nks\_stand\_saraksts\_mk\_not\_626.shtml*](https://registri.visc.gov.lv/profizglitiba/nks_stand_saraksts_mk_not_626.shtml)**National information centre:**Latvian National Europass Centre, [*http://www.europass.lv/*](http://www.europass.lv/) |