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|  | Supplement to vocational qualification certificate(\*) |  http://upload.wikimedia.org/wikipedia/commons/thumb/8/84/Flag_of_Latvia.svg/125px-Flag_of_Latvia.svg.pngLatvia |

Series of vocational qualification certificate \_\_\_\_\_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_\_\_\_\_

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| **1. Title of the vocational qualification certificate(1)** |
| ☐ Atestāts par arodizglītību☐ Profesionālās kvalifikācijas apliecībaProfesionālā kvalifikācija: **Frizieris** |
| (1) in the original language |

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| **2. Translation of the title of the vocational qualification certificate(2)** |
| ☐ A certificate of vocational basic education☐ A vocational qualification certificateVocational qualification: **Hairdresser\*\*** |
| (2) If applicable. This translation has no legal status. |

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| **3. Competence profile** |
| A hairdresser assesses the client's needs and carries out the hairdressing work in compliance with epidemiological safety requirements.Has acquired the competences required to perform the following professional duties and tasks:3.1. Organisation of the hairdresser's workplace and environment: ‒ ensure that the hairdresser's workplace complies with hygiene and safety requirements; ‒ provide professional hairdressing tools, equipment, consumables and hair products; ‒ handle hairdressing tools and equipment in accordance with hygiene and safety requirements; ‒ prepare the hairdresser's workplace; ‒ observe personal hygiene and sanitation standards; ‒ prepare and complete customer service work. 3.2. Preventive and therapeutic scalp and hair treatments: ‒ assess the condition of the scalp and hair; ‒ determine the texture and quality of the hair; ‒ choose the right products for the scalp type and hair texture; ‒ wash the client's head and hair according to the technological process; ‒ give the client a head massage according to the technological process; ‒ recommend scalp and hair care products. 3.3. Cutting hair: ‒ determine the structure and natural direction of hair growth; ‒ recommend hair cut shapes, taking into account the client's preferences and morphological characteristics; ‒ develop technological charts/schematics for hair cutting; ‒ provide haircuts for children, ladies and gentlemen. 3.4. Cutting and/or shaving of moustache, beard and sideburns: ‒ determine the structure and natural growth direction of the moustache, beard and sideburns; ‒ recommend the shape of the moustache, beard and sideburns, taking into account the client's wishes and the morphological features of the face; ‒ draw up technological charts/schematics for moustache, beard and sideburns, haircut; ‒ cut the client's moustache, beard and sideburns; ‒ shave the client's face and/or head. 3.5. Hair styling and hair design: ‒ plan the technological process of hairstyling; ‒ create a variety of ladies' hairstyles from different hair lengths; ‒ create a variety of gentlemen's hairstyles from different hair lengths; ‒ use hair styling products; ‒ use artistic means of expression in hairstyling; ‒ use hair accessories. 3.6. Hair colouring, bleaching and chemical treatment: ‒ carry out scalp and hair diagnosis before hair bleaching and chemical treatments; ‒ choose the right products for the chemical process used to treat the hair; ‒ dye hair; ‒ bleach hair; ‒ carry out chemical long-wave process; ‒ carry out chemical hair straightening. 3.7. Use of natural/artificial hair products: ‒ choose natural/artificial hair for styling; ‒ create hairstyles using natural/artificial hair products; ‒ use the appropriate accessories and products for the hair extension process; ‒ apply hair extensions according to the technological process; ‒ remove hair extensions; ‒ care of hair products form natural and artificial hair. 3.8. Observance of the basic principles of professional practice: ‒ communicate in the national language; ‒ communicate in one foreign language; ‒ apply mathematical skills and natural science skills to perform professional tasks; ‒ use information and communication technologies to perform professional tasks; ‒ respect the requirements of occupational health and safety, fire safety, electrical safety and environmental protection; – respect employment relationship; ‒ observe principles of professional and general ethics; ‒ constantly improve professional knowledge and skills; ‒ perform one's duties in accordance with business principles.Additional competences:* *<<To be completed by the education institution>>;*
* *...;*
* *...;*
* *...*
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| **4. Employment opportunities in line with the vocational qualification(3)** |
| Work in a hairdressing salon or beauty salon. |
| (3) If possible |

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| **5. Description of the document certifying vocational qualification** |
| **Name and status of the body issuing the vocational qualification certificate** | **National authority providing recognition of the vocational qualification certificate** |
| *<<Full name, address, telephone number, website address; e-mail address of the issuing body.* *Legal status of the issuing body>>* | Ministry of Education and Science of the Republic of Latvia, website: [*www.izm.gov.lv*](http://www.izm.gov.lv) |
| **Level of the vocational qualification certificate****(national or international)** | Assessment scale/Assessment attesting fulfilment of the requirements |
| State-recognised document, corresponding to the third level of the Latvian Qualifications Framework (LQF 3) and the third level of the European Qualifications Framework (EQF 3). | A mark of at least "average - 5" in the vocational qualification examination (using a 10-point scale). |
| **Access to the next level of education** | **International treaties or agreements** |
| A certificate of vocational basic education or secondary education enables further education at LQF level 4/ EQF level 4. | *<<If applicable.* *To be completed by the education institution in case international treaties or agreements provide for the issue of additional certificates. If not applicable, delete comment>>* |
| **Legal basis** |
| Vocational Education Law (Section 6) |

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| **6. Means of obtaining the vocational qualification certificate** |
| ☐ Formal education:☐ Full-time☐ Full-time (work-based training)☐ Part-time | ☐ Education acquired outside the formal education system |
| **Total duration of training\*\*\*** (hours/years) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **A: Description of the vocational training received** | B: Percentage of total (100%) programme  | C: Duration (hours/weeks) |
| Part of the education programme completed in the education institution | *<<Indicate the amount (%) of the education programme completed on the premises of the education institution>>* | *<<Indicate the amount (in hours or training weeks) of the education programme completed on the premises of the education institution>>* |
| Part of the education programme completed in workplace internship, including work-based training | *<<Indicate the amount (%) of the education programme completed outside the premises of the education institution,**i.e. practical training in enterprises, workplace internships, work-based training>>* | *<<Indicate the amount (in hours or training weeks) of the education programme completed outside the premises of the education institution,**i.e. practical training in enterprises, workplace internships, work-based training>>* |
| \*\*\* Applicable to formal education.**Further information available at:**[*www.izm.gov.lv*](http://www.izm.gov.lv)[*https://visc.gov.lv/profizglitiba/stand\_saraksts\_mk\_not\_626.shtml*](https://visc.gov.lv/profizglitiba/stand_saraksts_mk_not_626.shtml)**National Information Centre:**National Europass Centre in Latvia, [*http://www.europass.lv/*](http://www.europass.lv/) |